



Anil Angelo Dsouza

Personal Data:

Date of Birth: 11th April 1981
Age: 39
Sex: Male
Nationality: Indian
Marital Status: Married

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Passport Details:

Passport No : T9299803
Issued date : 16-09-2019
Expire date : 15-09-2029
Place of Issued : Bangalore

Personal Summary

10+ years of experience as a Warehouse Supervisor is looking to acquire a position with a pace-setting and innovative company that will fully utilize capacity planning, material control, and purchasing. To maintain a lower inventory but still meet the spikes in the scheduled and forecasted demands.

Objective

Right now would like to work within a professional environment, and for a company that reflects their values of excellence & quality while still recognizing hard work and loyalty.

Background

- I.T.C in Automobile Engineering with 10 **years of** experience in the UAE as **Plant & Equipment Supervisor** and **Store & Logistics Supervisor** in Oil Field Sector.
- Comprehensive knowledge of Workshop and Plant & Equipment.
- Excellent communication and computer skills

Academic Credentials:

S.S.L.C from Mangalore in 1998
Senior Secondary from National Open School in 2000
I.T.C in Automobile Engineering, from Mangalore University in 2003
M.I.C.E Computer Basics. Microsoft word, excel, PowerPoint and outlook

Professional Qualification:

- Basic Training Course – Conducted by Maruthi Udyog Ltd., on the maintenance and minor repairs of Suzuki petrol vehicles in Mangalore.
- Advance course – Conducted by Swaraj Mazda Ltd. on the maintenance and Workshop Management programmed in Bangalore.
- Nis Training- Adventures in attitude training conducted at Hotel Manjurun, Mangalore.
- H2S and Breathing Apparatus Training – Completing the ADCO H2S and breathing apparatus training course, Abu Dhabi, UAE

SHAFAL NAHDAH BUILDING CONTRACTING L.L.C , Berbera Port Project. Africa

Period : 2019 to 2021
Designation : **Store & Logistics Supervisor**

Responsibilities and Duties of Store & Logistics Supervisor:

- Ensure effective and timely implementation of all logistics daily operational goals inclusive of shipping functions and inventory management
- As supervisor, maintained warehouse staff job results by coaching, counseling, and disciplining employees; while planning, monitoring, and appraising job results
- Maintained receiving, warehousing, and distribution operations by developing and executing integrated, realistic and detailed project plans to allow for successful project delivery
- Handled material handling, and documentation requirements by enforcing adherence to protocol and advising management on needed actions
- Maintained inventory, which included keeping records in an inventory management system, acquiring additional stock as required, and distributing items from stock to fulfill requisitions.
- Ensured safe operation of equipment used to move and transport materials to and from the storage areas of the facility
- Managed warehouse space utilization by designing facility layouts to achieve maximum storage efficiency.

AL INTISHAR INSULATION L.L.C, DUBAI, U.A.E

Period : 2017 to 2019

Designation : **Store/ Warehouse Supervisor**

Responsibilities and Duties of Store/Warehouse Supervisor:

- Receives and inspects all incoming materials and reconciles with purchase orders. Processes and distributes documentation with purchase orders; Reports, documents and tracks damages and discrepancies on orders received
- Maintains records of all deliveries. Fills supply requisitions;
- Assists buyer to order adequate merchandise and supplies; Receives, stores, tags and tracks surplus property;
- Repairing warehouse equipment breakdowns. Shipment loading and transferring.
- Working with supervisors to improve staff performance. Setting aside storage areas for new stock.
- Complying with all Health, Safety and Environmental standards.

CLEAN BLAST INTERNATIONAL L.L.C, DUBAI, U.A.E

Period : JUNE 2016 to AUGUST 2017

Designation : **Store/ Warehouse Supervisor**

Responsibilities and Duties of Store/Warehouse Supervisor:

- Managing the efficient receipt, storage and dispatch of a wide range of goods from the warehouse.
- Maximizing space usage within the warehouse.
- Looking after the transportation of goods into and out of the warehouse.
- Implementing specific customer packaging requirements

ROBT. STONE (ME) LLC., Abu Dhabi, U.A.E

Period : October 2013 to November 2015

Designation : **Plant & Equipment Supervisor**

Responsibilities and Duties of Plant & Equipment Supervisor:

- Managing all company assets as per company policy and best practices in industry.
- Periodic Maintenance of all heavy vehicles & plants
- Corrective/breakdown Maintenance of all heavy vehicles & plants
- Periodic Maintenance of all light vehicles
- Corrective /breakdown Maintenance of all light vehicles
- Set up Maintenance Performance Indicators and quality plan
- Cost control - to verify and certify any invoices related to maintenance
- Recording maintenance of heavy vehicles & plants
- **Logistics:**
- Control movement of company's logistic vehicles
- Transport of plants and vehicles to and out different project locations
- Hiring of plants by obtaining best rental rates in market
- Keeping shadow timesheet of hired vehicles and plants and prepare weekly report of
- Incurring rental values; Advise project management for de-hire notes.

CONSOLIDATED CONTRACTORS INTERNATIONAL COMPANY, Abu Dhabi, U.A.E

Period : October 2010 to November 2011

Designation : Mechanic Light Duty.

Job profile:

- Carrying out repairs and replacing damaged parts
- Testing motor vehicles and equipment
- Diagnosing the causes of any malfunctions
- Ordering parts from suppliers
- Carrying out inspections of completed repairs to ensure that the vehicle is safe to be driven

Bin Meharan Ready-mix Concrete, Abu Dhabi, U.A.E

Period : January 2008 to November 2009

Designation : Heavy Duty Mechanic

Responsibilities.

- Receiving and inspecting all incoming materials and reconciles with purchase orders.
- Processing and distributing documentation with purchase orders
- Reporting, documenting and tracking damages and discrepancies and orders received.
- Counting DO and LPO
- Preparing LPO's and checking the stock in the soft and hard copy

Key Skills:

- Excellent verbal and written communication skills.
- Excellent organizational skills and attention to detail.
- Strong supervisory and leadership skills.
- Ability to prioritize tasks and to delegate them when appropriate.
- Proficient with Microsoft Office

Computer Proficiency

MS Excel, MS-Word, Power Point, Outlook.

Languages Known

- English - Excellent
- Hindi - Excellent
- Kannada - Excellent
- Konkani - Excellent
- Tulu - Excellent
- Marathi - Average
- Arabic – Average
- Malayalam - Average

I hereby declare that the details given above are true to the best of my knowledge and belief.

Anil Angelo D' Souza