

# HILAL HASSAN (ACCA, UAECA)

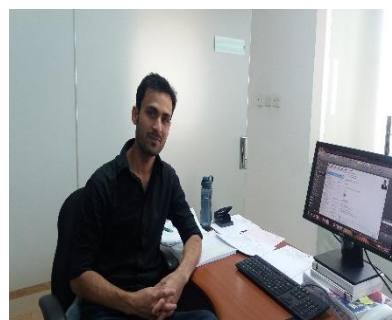
## Chartered Accountant

**Visa Status:** Employment

**DOB:** June 02, 1991

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## Career Objective

To make solid contribution in **Accounts / Finance / Audit** towards the organization I serve by bringing the gap between existing resources of the organization and its strategic financial objectives by adopting suitable strategies either on my own or as part of a management team with special emphasis on quality of service.

## Profile Summary

- **ACCA member** and hold **Advance Diploma in Business & Accounting**.
- **8 Years** of professional experience in Accounts and Audit.
- Hands-on Experience in: Audit, Accounting functions, VAT, Corporation tax, Internal controls, Financial and Business analysis, Accounts Receivable, Accounts Payable, Budgeting and Account Reconciliation.
- Knowledge of International Financial Reporting Standards (IFRS) and International Standards on Auditing (ISA's).
- Proficient in using **Case ware, ERP Oracle, Microsoft Power BI, QuickBooks**, MS Office applications, especially **Excel**.
- Possess demonstrated ability to work effectively and congenially with employees at diverse level. / Strongly commercial with excellent communication and influencing skills.

## Professional Experience

### Bukhatir Group

#### Senior Financial Accountant (Feb 2020 to Present)

##### Responsibilities Include:

- Verification of Petty Cash, Chq Payment vouchers and Bank transfers
- Internal Audit and Internal Control actions follow up as per time plan
- Prepare monthly Profit and Loss, Balance Sheet and Cash flow statements.
- Prepare and present other performance-based MIS on time as required by the management along with analysis
- Carrying out analytical procedures and investigating abnormal trends in financial statements.
- Analyze monthly financial performance for all divisions and give detailed reports on variations versus Budget
- Preparation of Finance SOPs in line with Group Policies where relevant.
- Prepare financial surveys for Dubai, RAK and Sharjah economic departments.
- Analysis of raw material consumption, wastage, yield, etc.
- Effective communications with all departments in order to have accurate and timely financial data.
- Prepare Related Party reconciliations

## **Talal Abu Ghazaleh & Co. International**

**Senior Audit Associate (June 2018 to Jan 2019) 1.5 years**

### **Responsibilities Include:**

- Plan financial audits by understanding organization objectives, structure, policies, processes, internal controls, and external regulations.
- Examine company accounts and financial control systems
- Investigate financial statements and assess accounts for accuracy and regulatory compliance
- Gauge levels of financial risk within organizations
- Check that financial reports are accurate and reliable
- Prepare reports, commentaries and financial statements
- Liaise with managerial staff and present findings and recommendations
- Ensure procedures, policies, legislations and regulations are correctly followed & complied with.
- Explain audit findings and recommend solutions
- Report systematic errors
- File VAT returns

## **Spectrum Light Block Factory LLC**

**General Accountant (Jan 2016 to 31 May 2018) 2.4 Years**

### **Responsibilities Includes:**

- Manage day to day operations of Accounts department;
- Prepare month end journal entries to record transactions, accruals and adjustments;
- Prepare bank reconciliation statements and investigate reconciling items;
- Prepare forecasts and budgets;
- Enter and reconcile VAT entries;
- Prepare & record inter-company debit and credit notes;
- Execute all the closing activities on a monthly basis in line with accounting policies and procedures to ensure transactions are recorded accurately;
- Prepare yearly reports for management and Auditors;
- Work and liaise as Audit coordinator with external auditors;
- Resolve collections by examining customer payment plans and payment history;
- Prepare inventory and receivables aging reports on monthly basis;
- Issue invoices to customers;
- Prepare WIP report on monthly basis;
- Receive and verify accuracy of invoices and book them in the system;
- Ensure the implementation of Accounting policies and procedures

# **Baker Tilly Mahmood Idrees Qamar Chartered Accountants**

**Audit Associate (June 2013 to Aug 2015) > 2.2 Years**

## **Responsibilities Includes:**

- Prepare financial statements, business plans, commentaries and budgets for management or client reports;
- Regularly undertake audits, involving the examination of the organization's accounts, analyzing risk, inspecting the organization's current practices, investigating any financial irregularities and recommending improvements;
- Review, implement and adapt new and existing financial systems and control;
- Review and monitor annual and monthly accounts;
- Review and prepare regular financial reports;
- Advise managers on financial policy and control, such as the costs and benefits of a particular project;
- Ensure effective fixed assets & inventory control is applied;
- Monthly stock taking of inventory, preparation of stock valuation reports and reconciliations between physical stock and stock in trade;
- Deal with and advise on tax issues, ensuring compliance with tax legislation;
- Advise organizations on its legal issues and corporate legal structure

## **Professional & Educational Qualification**

**ACCA (Association of Chartered Certified Accountants) UK,**

**Advanced Diploma in Business & Accounting, UK,**

**CAT (Certified Accounting Technician) UK**

## **Others**

- ▣ Completed Professional Ethics Module examined under ACCA Code of Ethics as a part of CPD
- ▣ Familiar with working in multicultural environment
- ▣ Playing and watching cricket
- ▣ Swimming
- ▣ Watching UFC

## **Information Technology**

Well versed with MS Office applications including Word, Excel, PowerPoint, QuickBooks

## **Languages**

English ,  
Urdu ,  
Hindi

**References** Will be provided on demand.