



# Mohammed Alishad

## Senior Finance Professional

### CONTACT



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**Dubai, UAE**

### SKILLS

Vendor Management  
Financial Reporting  
Ledger Reconciliation  
Monthly & Year-End Closings  
Corporate Accounting  
Financial Statement Analysis  
Staff Training & Development  
Compliance & Controls  
Financial Planning Analysis  
Client Relationship Management

### TECHNICAL SKILLS

MS Office Suite  
Windows 10  
Export internet browsing  
Taskforce (ERP)

### SUMMARY

A seasoned professional with over 8+ years of experience in Finance & Accounts Operations. Professional excellence in monitoring the inflow & outflow of funds and ensuring effective working capital management and optimum utilization of available funds towards accomplishing corporate goals.

A keen planner with a track record of implementing operational policies/norms, systems & controls, and motivational standards during my career. Prepares asset, liability, and capital account entries by compiling and analyzing account information. Documents financial transactions by entering account information.

### EXPERIENCE

**Senior Accountant.** Jul 2015 - Sep 2020

Faisal S Al Naimi Co. Ltd, Al-Jubail, Saudi Arabia

- Documented financial transactions. Creating, reviewing and presenting budgets
- Monitored the efficiency of existing accounting procedures and ensuring they comply with the government regulations
- Reviewed financial documents to resolve any discrepancies and irregularities. Reconciling already documented reports, statements and various transactions
- Recommended financial actions by analyzing accounting options. Cooperating with auditors in preparing audit reports
- Proved guidance on revenue enhancement, cost reduction and profit maximization. Preparing and analyzing financial statements like cash flow statement, balance sheet and profit and loss statement. Submitting annual tax returns
- Collected, analyzed, record and report the financial data of a company or an individual. Recording of entries in Taskforce (ERP).
- Prepared budgets and financial reports like P& L statements and balance sheets
- Directed and managed general accounting functions in fixed assets, accounts payable, expense reporting, and inventory. Ensured accurate compilation, analysis, and reporting of accounting data.

## EDUCATION

**MBA (Finance, HR).** Jul 2011 - Feb 2013

Anna University, Chennai, India

**B.COM (Actuarial Management).** Jul 2008 - Apr 2011

Dr. GRD College, Coimbatore, India

## PROJECTS

A study on Risk Exposure and financial investment at Urban Cooperative Bank, Calicut.

A study on Employee Engagement at PK Steels, Calicut.

## PERSONAL DETAIL

Address: Mankave, Calicut

LinkedIn URL:  
[www.linkedin.com/in/mohammedalishad](http://www.linkedin.com/in/mohammedalishad)

Language known: English, Hindi, Malayalam, Tamil and Arabic.

**Operation Manager.** Jan 2021 to Oct 2022

Spy Agency Courier Services Pvt. Ltd, Calicut, India

- Explored new vendors to optimize logistics costs. Maintained vendors & couriers' agreements and their periodic renewals.
- Resolved Sales Team & Client issues Related to Vendor Pickup & Material dispatches.
- Resolved queries both on the telephone and by e-mail of clients including sales personnel in a quick time frame.
- Monitored Material qty should be dispatched as per the Client's Last Month's Consumption.
- Material Distribution to Courier as per Agreement. Arrange Courier's Pickup for Warehouse Material.
- Arranged Courier's Pickup for Vendor Material Pickup (PMT). Monitored all courier performance on a Monthly Basis.
- Maintaining the batch management as per the system (S.A.P) and weekly updating in the excel sheet to avoid any shelf life (expiry).
- Analyzed the current infrastructure constraints & current Business Model & remove bottlenecks.
- Drive operational efficiency and productivity across the Hub Operations & Branches in a defined geography.
- Managed the Operations across various locations in the Region to deliver a high level of customer experience.
- Constantly reviewing the Transport Vendor Performance Levels, Customer Feedback, Sales Feedback, and data from Customer Complaints.

**Area Manager.** Feb 2013 - Jan 2015

G-Tec Education, Calicut, India

- Designed business plans in line with Company's strategy and objectives.
- Worked with various stakeholders to ensure business plans are effectively rolled out.
- Drive business efficiency and profitability by identifying and implementing process improvements to optimize performance wherever possible.
- Analyzed Market & Establish Competitive Advantages. Worked Within a dynamic team Environment and to Boost the sales
- Evaluated and optimizing marketing and pricing strategies. Analyzed market trends and preparing forecasts.
- Generated new business leads. Increased brand awareness and market share.
- Coordinated marketing strategies with the sales, financial, public relations, and production departments.
- Developed and managing the marketing department's budget. Oversee branding, advertising, and promotional campaigns.
- Managed the marketing department's staff. Prepared and presenting weekly and monthly reports to senior management. Keep informed of marketing strategies and trends.