



## INFORMATION

**JISHNU RAJAN**

**DOB : 05.01.1995**

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**Muwaileh National Paint,  
Sharjah**

## LANGUAGES

English

Hindi

Malayalam

Tamil

Kannada

# JISHNU RAJAN

## OBJECTIVES & VALUES IN LIVE

A Young Graduate who has earned the reputation of being sincere, dedicated and hardworking to strive and achieve an excellent symbiotic relationship with the organization I work for. I value honesty and hard work coupled with determination to emerge triumphant in the tasks entrusted to me and I believe that this would guarantee my success at all times. These morals continue to be the pillar of my success and I will carry these into the organization that employs me and use it to generate goodwill and profits for them

## EDUCATION

- MBA Logistics and Supply Chain Management  
(Mysore University 2016-18)
- B.Com Co-Operation From University of Calicut (Year 2013-16)
- Plus Two Commerce from Higher Secondary Education Board Kerala. (Year 2011-2013)

## EXPERIENCE

**Nov- 2022 till working**

**1. Working as Assistant Warehouse Manager at :**

### **SWASTIKS MASALAS**

- Handling dispatches on daily basis  
(Karnataka & Bangalore zone)
- Taking care of Hub/Warehouse transportation
- To control client escalation.
- Taking care of appointment deliveries
- Handling team management & inventory.
- Handling Expiry & damage stocks
- Taking care of transportation management.
- Planning & implementation of Process.
- Monitoring the delivery status of the shipments.

## IT EXPERIENCE

- Computer Fundamentals:
- Desktop Management with MS Office.(Well versed with Ms-word, MS-Excel, Power point etc.)
- OS — Windows 7 and above.
- Power Point.  
Peachtree  
Accounting.Quick  
Books Accounting.

### March 2019 to 2022

#### 2. Working as Assistant Manager at :

#### NAVATA SUPPLY CHAIN SOLUTIONS PVT LTD.

#### Responsibility

- To control client escalation.
- Handling Team Management & Inventory control
- Taking care of Hub/Warehouse transportation
- Providing ADHOC vehicles has per the client request
- Reporting the vehicles on time.
- Building good relationship with the clients and drivers for the smooth transportation process
- Handling forward & return movement of consignment.
- Making the team to coordinate with the client on daily basis for business requirement
- Onboarding client on companies norms & conditions.

## Areas of interest

- Freight forwarding
- Import and Export
- transportation
- warehousing
- supply chain management

## Personal strength & skills

- Leadership Skills
- Good Communication & Interpersonal Skills
- High Adaptability
- Team player
- Management Skills

## ACHIVEMENTS

- Controlling more than 50 Vehicles per day.
- Achieved best performer for the month July, for controlling client escalation and making the vehicles report on time.
- Onboarded seven clients on Bangalore zone.

2. Worked as Marketing Executive at Global Logistics Solutions (INDIA) Pvt. Ltd (2018-2019)

## Responsibility

- To increase company's market share of the total business volume.
- Reporting to Manager - on Business Relations.
- Providing value added service & monitoring speedy resolution of consumers queries & retaining them by providing optimal solutions.

## ACHIVEMENTS

- Done FCL and LCL shipments to different countries
- Maintained good relationship with the shippers and the CHA agents.
- Maintained DG cargo shipments to different countries.
- Converted many enquiries into business.

## **INTERNSHIP**

- E.Com Express Pvt. Ltd, Bangalore  
Role: Organizing and distribution of shipments.
- Capricorn Freight Forwarding,  
Bangalore  
Role: Export, Import and Sales.

## **CERTIFICATES**

- Diploma in Computer Applications
- Talley ERP 9
- PG Diploma in Advanced Logistic Management

## **DECLARATION**

I solemnly declare that all statements made in this resume are true, complete and correct to the best of my knowledge and belief.

Date:

Place:

Signature (Jishnu Rajan)