

# NILESH N. THANKI

Contact: +91-9998326962; E-mail: nileshthanki7@yahoo.com



## PROCUREMENT SPECIALIST (Industry: EPC / Oil & Gas / Energy / Pharmaceuticals)

Dynamic and Energetic professional offering over **23+ years** of experience and proven knowledge in the **Procurement and Engineering** sector. Seeking challenging assignments across the industry in the domain of EPC /Oil & Gas/Power/Energy etc.

### PROFILE

- ➔ Currently spearheading the portfolio of Sr. Purchase Manager with UNISTAR PRIVATE LIMITED (EPC Division), Dahej, Bharuch, Gujarat with professional excellence in **Procurement Management, Negotiations** with Vendors, **Expediting, Logistics**, Material Management, and Technical Evaluation without incidences of time/cost overruns.
- ➔ Procurement Profile: Static, Rotating, E&I, Piping, Structural Steel, Chemicals etc.
- ➔ Handled up to INR 5 CR. of different types of engineering goods.
- ➔ Turnkey project of ZLD, STP, ETP, Industrial RO Plant, Pumps, Air Blower, Diffuser, DM Plant, Electrical Power & control panel, Dosing system, UPVC/CPVC/GI/MS/SS Piping materials, MS/GI/SS Plates, Cables, Cables Trays, Instruments, Flow Meters, Pressure Gauges, Temp. Gauges, Sensor, Level Indicator/Controller etc.
- ➔ Completed Purchasing of materials in a very short duration of time periods for Prestigious Projects.
- ➔ Achieved on-time delivery for all purchased materials at a 95% to 98% rate.
- ➔ Accomplished procurement through identification of cost-effective vendors/suppliers for procurement of equipment with an aim of reducing cost while improving the quality.
- ➔ A keen strategist with expertise in administering project procurement with a key focus on top-line & bottom-line profitability by ensuring optimal utilization of resources.
- ➔ Articulate communicator; skilfully negotiates with vendors, suppliers, and contractors for executing purchase and maintenance & operations of various engineering equipment.
- ➔ Managing open purchase orders and receipt reports, comparing them to the inventory, and resolving discrepancies with vendors.
- ➔ Preparing and executing RFQs to approved suppliers for quotations and lead time. Reviewed, compared and Analysed quotes, prepared Bid Comparative Statements, negotiated and then issued POs upon approval of management.
- ➔ Created, maintained, and reviewed purchasing files, reports, and price lists to compare prices, specifications, and delivery dates to determine the best bid among potential suppliers.
- ➔ Effectively performing **Desk Expediting** and **Field Expediting** activities and assuring project deliverables and managing **Logistics** as well.

### CORE COMPETENCIES

Supplier Relationship ✦ Negotiation Skills ✦ Order management ✦ Vendor Development ✦ Supplier Performance ✦ On-time time delivery ✦ Strategic Sourcing ✦ Materials Management ✦ Software Tool

## PROFESSIONAL EXPERIENCE

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Employer	Designation	Period
UNISTAR PRIVATE LIMITED (EPC Division), Dahej, Bharuch, Gujarat.	Senior Purchase Manager	2016 - till date
EMIRATES SUN CONTRACTING COMPANY LLC, Dubai, UAE.	Senior Buyer	Oct-2014 to Oct-2016
EXCEL ENGINEERING, Jamnagar, Gujarat.	Procurement Engineer	Jan-2003 to Sep-2014
CHICAGO PNEUMATICS, Rajkot, Gujarat.	Executive - Purchase & Service.	Jan-2001 to Dec-2002
MUTUAL MECHAPLAST LTD. Silvassa, UT.	Electrical Engineer	May-1999 to Dec-2000

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## EDUCATIONAL & PROFESSIONAL DEVELOPMENT

D.E. (Electrical)

### Professional Training / Seminars:

Trained on: Tally Prime, ERP Module, Time Management, Negotiation Skill & Nurturing

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## COMPUTER SKILLS:

ERP Module (SAP MM) - MS Excel - SLP-ARIBA - Supplier Connect - SRM - Document Handling Tools

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Date of Birth : 25.05.1975.  
Languages : English, Hindi, Gujarati  
Address : C-908, Narayan Luxuria, B/H Narayan Shrusti, Near Shravan Chokdi, Bharuch-392001, Gujarat, India.