



## SREEJA S NAIR (CHEMIST)

Email: sreejakarthika013@gmail.com

Mob No: +971 525859879

### Current Address:

EISA-1, Building  
Rolla, Sharjah, UAE

### Permanent Address:

Maneesh bhavanam  
Parakode (P.O) Parakode  
Adoor, Kerala, India

### Personal Profile:

Date of Birth : 28/05/1992

Husband's Name : Maneesh Mohan

Gender : Female

Nationality : Indian

Marital Status : Married

### Passport Details:

Passport No : R7280934

Date of Expiry : 28/01/2028

Place of Issue : Trivandrum

### Visa status : Resident

EID No. 784-1992-5472868-8

Date of Expiry : 16/04/2025

# CURRICULAM VITAE

## OBJECTIVE

I am looking for a dynamic and challenging job in a growing organization which will utilize my skills and knowledge that enables me to improve further and contribute to the success and growth of the organization. Willing to work as a key player in challenging and creative environment with committed and dedicated people.

## Professional Summary:

Goal-oriented Chemist offering strong knowledge in chemical compositions and standard testing procedures. Keeps laboratory equipment and instruments in optimal condition. Proactive in ordering supplies, completing inventories and maintaining records.

## MY SKILLSET:

- Knowledge of Chemistry including safe and disposal of chemicals.
- Excellent computer skills, typing skill and proficient in Excel, Word.
- Excellent organizational skill.
- Batch record analysis.
- Equipment management
- Eager, honest, helpful and enthusiastic.
- Work well in both, a team environment or individually.

## WORK EXPERIENCES:

- Worked as a Chemist in Lonestar Technical Services LLC, Abu Dhabi, UAE. **(October 2022 to January 2023)**
- Worked as a QC Chemist in pharmaceutical company, Kerala, India **(March 2016 to April 2019)**

## EDUCATIONAL QUALIFICATIONS :

- **M.Sc. in Chemistry** from N.S.S College Kerala, India
- **B.Sc. in Chemistry** from N.S.S College, Kerala, India
- **Plus, Two**  
Kerala Higher Secondary Board, India.
- **SSLC**  
Kerala Govt Board, India.

## COMPUTER KNOWLEDGE:

- Fully conversant MS Office  
(MS Word, MS Excel, Power Point)

## LINGUISTIC ABILITIES:

- English (Fluent)
- Malayalam (Mother Tongue)

**Strengths:**

- The burning desire for Self Improvement.
- A good team player and positive attitude.
- Hard and smart worker
- Positive thinker

**Hobbies:**

- Cooking
- Studying new things
- Dancing

**PERSONAL SKILLS:**

- Special Ability to mingle with people.
- Excellent typing skill
- Willingness to learn.
- Excellent verbal and written communication

**PERSONAL TRAITS:**

Helpful and Optimistic

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**KEY RESPONSIBILITIES:**

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- Prepare compounds, reagents, and solutions used in laboratory procedures.
- Implementation and maintenance of laboratory specific SOPs and test procedures.
- Perform complex research projects, such as developing new products and testing new methods.
- Participation in regulatory audits desirable.
- Ensure all raw and packing materials and finished products comply with Company technical specifications including process water.
- Follow company physical-chemical analytical testing procedures to ensure ingredients, packing materials, intermediate and final products to comply with company requirements.
- Ensure analytical equipment is calibrated accordingly and is fit for use.

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**DECLARATION:**

**I do here by declare that all the above mentioned information is true and correct to the best of my knowledge and belief.**

Thanks,  
**SREEJA S NAIR**